

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Adjudication and Hearings



OFFICE ORDER NO.: 2001-06

SUBJECT: Establishment of Position of Reporter of Decisions and Procedures for Publication of Decisions

Pursuant to Reorganization Plan No. 4 of 1996, D.C. Code § 6-2701 et seq., Mayor's Order No. 97-42, effective January 13, 1997, Mayor's Order No. 99-68, effective April 28, 1999, Mayor's Order 01-39, effective March 21, 2001, Department of Health Organizational Order No. 24, effective December 17, 1999, Department of Health Organizational Order No. 26, effective January 2, 2001 and all other applicable law, it is hereby **ORDERED** that:

1. There is hereby established the position of Reporter of Decisions of the Office of Adjudication and Hearings.
2. The Reporter shall provide for publication of noteworthy decisions that have been selected for such treatment by the Chief Administrative Law Judge after consultation with the authoring administrative judge. Decisions may be published in bound volumes, through electronic legal research services, and/or through the worldwide web. Publication of decisions shall include the title of each case, the date of decision, the name of counsel or other party representatives, and parallel citations if available. It also may include a summary of the nature of the action and prior proceedings. Any bound volumes shall include a table of cases.
3. Before publication, each decision shall be revised by adding volume and page numbers of recent citations that previously were unavailable, dispositions of motions for reconsideration, and other post-filing dispositions. The Reporter shall also make corrections for typographical and grammatical errors if approved by the authoring administrative judge and the Chief Administrative Law Judge, or, revisions to language directed by modification orders. Corrections of typographical and grammatical errors shall be effectuated by filing a correction notice with the Docket Clerk. Additional material such as memorials and honors shall be inserted in the permanent volume upon the direction of the Chief Administrative Law Judge.
4. Changes in the substance of a decision may be made only by action of the presiding judge prior to a matter being appealed, or the expiration of time to take an appeal, whichever occurs earlier, except as otherwise permitted by applicable law. Such changes shall be made by filing and serving a modification order, amended order, or substituted order. When one of the foregoing are filed, the original opinion shall remain on file with the Docket Clerk.
5. This Order supersedes all previous orders to the extent of any inconsistency.
6. This Order is effective October 15, 2001.

Dated October 11, 2001

/s/

Paul Klein
Chief Administrative Law Judge